

CENTER FOR ARCHITECTURE

K-12 Programs Volunteer Application

Please return this Application Form and your resume to info@cfafoundation.org.

Thank you for your interest in volunteering at the Center for Architecture. The Center for Architecture promotes public awareness and a broader appreciation of the impact of architecture, design, and planning in the built environment, principally through educational programs, activities, and scholarship.

Contact Information

Name	
Street Address	
City, State, Zip	
Email Address	
Daytime phone	
Evening phone	

Interests

Tell us which areas you are interested in volunteering! Please check all that apply.

- [Family Day](#): Weekend public programs for children ages 5 – 13 and their parents
Volunteer time commitment: 3 hours. Opportunities occur one Saturday per month September - June.
- [Vacation Programs](#): 3-day design programs for children in grades 3 – 8 during school vacations in February, March, and April
*Volunteer time commitment: 3 days. Tuesday – Thursday, 8:30 am – 4:30 pm.
Separate Application and Interview Required*
- [Summer Programs](#): Week-long design programs for children in grades 3-12
*Volunteer time commitment: One week. Monday – Friday, 8:30 am – 4:30 pm in the summer.
Separate Application and Interview Required*
- [Reviewers for Urban Assembly High School of Design & Construction final presentations](#)
*Volunteer time commitment: 2+ hours. Opportunities occur various times in January and May.
Volunteer requirement: Practicing architects and architectural students*

Please **attach your resume**, including relevant skills, qualifications, and past volunteer experience. If you do not have a resume, please fill out the questions below.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or other activities and hobbies.

CENTER FOR ARCHITECTURE

Previous Volunteer Experience

Tell us about other places you have volunteered and what projects or tasks you worked on.

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Person to notify in case of emergency

Name	
Street Address	
City, State, Zip	
Email Address	
Daytime phone	
Evening phone	

Volunteers Under 18 Years Old

If you are under 18, please have your parent or guardian sign the Terms & Conditions on the following page and return it with your completed application.

Agreement and Signature

I understand by submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name	
Signature (or initial if completing digitally)	
Date	

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability

Thank you for completing this application and for your interest in becoming a CFA volunteer. Please send this form, your resume, and signed Terms & Conditions (if applicable) to info@cfafoundation.org.

Terms & Conditions

Youth Programs Rules & Policies

Students are expected to treat each other and all staff with respect, and to follow the group instructions and activities. Any student whose behavior disrupts the program or jeopardizes the safety of any member of the group will be given a warning and parents will be notified. If behavior does not improve, the Center for Architecture reserves the right to dismiss the student from the program.

Tuition is non-refundable and non-transferable. We do not offer pro-rated fees for partial weeks.

Consent, Photo Release and Waiver of Liability and Indemnity

Agreement The undersigned parent(s) and/or legal guardian(s) of _____ (the "Student"), a minor, in consideration of the opportunity to participate in the programs and activities of the Center for Architecture (the "Center"), hereby agree and acknowledge that:

1. The Student is participating in the Center's programs and activities with the consent of the undersigned and at the undersigned and the Student's own risk.
2. There are risks and dangers involved in any form of group activity and that these risks and dangers may be caused by one or more persons and factors, including, but not limited to, the condition in which the programs and activities take place or the action, inaction or negligence of any one or more of the Student, the other participants in the program or activity, other visitors to the Center for Architecture or the Releasees (as hereinafter defined).
3. There may be other risks and dangers relating to the Student's participation in the Center's programs and activities that are not reasonably foreseeable at the time of the program or activity or that are unknown to the Releasees at the time of the program or activity.
4. The undersigned, individually and on behalf of the Student, their and the Student's heirs, legal representatives and assigns, fully accept and assume all risks and dangers associated with the Student's participation in the Center's programs and activities and all responsibility for any loss, liability, damage or expense, whenever arising or discovered, and for any claim or demand on account of, or relating to, any injury to the Student (of whatever extent or nature) and any damage to the Student's property, including injury, loss or damage (of whatever extent or nature).
5. In the event of injury to or sickness of the Student, the Center is authorized to provide the Student, at the expense of the undersigned, any medical or hospital care deemed necessary, and if deemed advisable, to arrange for the return of the Student to the custody of the undersigned, at the expense of the undersigned.
6. The undersigned, individually and on behalf of the Student, their and the Student's heirs, legal representatives and assigns, hereby release, waive, discharge and covenant not to sue the Center, the Center for Architecture, the AIA New York Chapter, their administrators, directors, officers, agents, volunteers and employees and any other participants in the Center's programs and activities (the "Releasees") from any liability, claims, demands, losses or damages (of whatever extent or nature) to the undersigned and to the Student however incurred or alleged to be incurred and hereby agree to indemnify the Releasees against any liability, claim, demand, loss or damage (of whatever extent or nature) on account thereof.

The undersigned has read this Consent, Release and Waiver of Liability and Indemnity Agreement, fully understands its terms, understands that the undersigned has given up substantial rights by signing this Agreement, and has signed this Agreement freely and voluntarily without any inducement, assurance or guarantee of any nature and intends the undersigned's signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

The undersigned also hereby gives permission to the Center for Architecture to take photographs of my child while he/she is engaging in the Center for Architecture's workshops, and grant the right to edit, use and re-use said products for any and all educational, public service or not-for-profit purposes selected by the Center for Architecture. I release any and all rights, titles and interest my child or I may have in said photographs, movies, video tapes, website productions, finished pictures, reproductions, copies or negatives of the same in connection with such uses.

Printed Name of Parent/Guardian

Signature

Date